



1. Title of the certificate (HR) and programme number

Ekonomist

(060724)

In the original language.

2. Translated title of the certificate (EN) ⁽¹⁾**Economist**⁽¹⁾ This translation has no legal status.

3. Profile of skills and competences

A) GENERAL EDUCATION COMPETENCES

- Actively use mother tongue and foreign languages by applying language activities and basic communication knowledge and skills in different situations
- Apply mathematical knowledge and solve mathematical problems
- Comprehend natural world principles by applying basic knowledge of chemistry
- Comprehend geographic processes and fundamental historical knowledge
- Use modern information and communication technology safely and critically
- Have knowledge of basic economic concepts and functioning of the economic system, actively apply entrepreneurial competences
- Act in accordance with the professional ethics and civic education principles
- Foster physical and health culture by exercising regularly in accordance with individual possibilities in order to protect and preserve health

B) VOCATIONAL COMPETENCES

- Collect, sort and prepare data for the statistical analysis required for business operations
- Draft and process business documentation for business operations
- Business communication with all business stakeholders
- Prepare and organize business in order to implement the business idea
- Participate in the implementation of market research and marketing process
- Identify clients' needs, contract banking products and services and provide support to clients
- Sell and mediate in contracting insurance policies, assist in reporting damage and renewing insurance policies
- Collect, record and monitor accounting of resulting business changes on assets, capital, liabilities, revenue, expenditure and financial result
- Draft and analyse financial statements for business decision-making purposes
- Comprehend basic economic concepts and problems and apply entrepreneurial skills in everyday work

4. Range of occupations accessible to the holder of the certificate

Economist qualification allows following professions: banking and insurance officer, marketing assistant and bookkeeper. He/she can be employed at various positions - such as an economic, banking, credit, commercial officer, insurance commissioner, domestic and foreign exchange operations officer, procurement and sales officer, financial accountant, payroll calculation officer. Self-employment is also possible by setting up one's own enterprise.

5. Official basis of the certificate

Name and status of the body awarding the certificate The certificate is issued by the adult education institution.	Name and status of the national authority providing accreditation/recognition of the certificate Ministry of Science and Education Donje Svetice 38 10 000 Zagreb www.mzo.hr
Legal basis Adult Education Act (Official Gazette No. 144/2021) Primary and Secondary School Education Act (Official Gazette No. 87/2008, 86/2009, 92/2010, 105/2010-corr., 90/2011, 16/2012, 86/2012, 94/2013, 152/2014, 7/2017, 68/2018, 98/2019 and 64/2020) Vocational Education Act (Official Gazette No. 30/2009, 24/2010, 22/2013 and 25/2018) Croatian Qualifications Framework Act (Official Gazette No. 22/2013, 41/2016, 64/2018, 47/2020 and 20/2021)	National grading system / Pass requirements Excellent 5 (10) A Very good 4 (9) B Good 3 (8) B Sufficient 2 (6-7) C Insufficient 1 (0-5) F In order to pass the exam, it is necessary to get the grade 2 (6-7), i.e. C (sufficient).
Level of qualifications Level 4.2. in the Croatian Qualifications Framework	Access to next level of education/training Access to higher level of qualification in accordance with the Croatian Qualifications Framework.

6. General data of acquiring the certificate

Description of vocational education and training received	Percentage of total programme (%)	Total number of hours
General education part	50,1%	at least 1099 ¹
Vocational part – theoretical	28,2%	at least 617 ²
Vocational part – practice/exercises	21,7%	953
Duration of education		1 – 3 years

Entry requirements: Completion of primary education

¹⁾ For the learner acquiring the qualification, the number of hours of the theoretical part of each general education and vocational subject may be up to 50% lower than the number of hours prescribed by the full-time education curriculum, in case all learning outcomes are achieved. The number of hours of work-based learning (practical classes/ exercises) is realised in full.

²⁾ For the learner who had previously achieved all learning outcomes of general education subjects and some learning outcomes of vocational subjects, as proven by a public document, all previously achieved learning outcomes are recognized since they form part of the qualification additionally acquired by the student, thus leading to the duration of education being proportionally shortened.

More information available at:

Ministry of Science and Education (www.mzo.hr)
 Education and Teacher Training Agency (www.azoo.hr)
 Agency for Vocational Education and Adult Education (www.asoo.hr)

National reference point:

National Europass Centre (www.europass.hr) at the
 Agency for Mobility and EU Programmes (www.ampeu.hr).

(¹⁾ Explanatory note

The Certificate Supplement provides additional information about the certificate, including the certificate based on which all previously achieved learning outcomes are recognized, and does not have any legal status in itself. Its format is based on the Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

© European Union, 2002-2020

